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INDIAN INSTITUTE OF TECHNOLOGY PATNA

Minutes of the 2017/26th MEETING OF

THE BOARD OF GOVERNORS

held on Friday, the 8th December, 2017 at 12:30 PM
In The Directorate, Administrative Block, IIT Patna 801106

Those Present :

1. Shri Ajai Chowdhry : Chairman
Founder Member, HCL
2. Prof. Pushpak Bhattacharyya : Member
Director, IIT Patna
3. Prof. Sriman K. Bhattacharya : Member
Deputy Director and
Professor, Civil Engineering, IIT Kharagpur
4. Prof. Ajay Chakrabarty : Member
Former Vice-Chancellor, BIT Mesra,
Professor of EEC Dept. IIT Kharagpur
5. Dr. T. Mukherjee, : Member
Former Deputy Manager, Tata Steel
6. Dr. Nalin Bharti : Member
Associate Professor,
Department of Humanities & Social Sciences
7. Dr. Karali Patra : Member
Associate Professor,
Department of Mechanical Engineering
8. Sh. Vishwa Ranjan : Secretary
Registrar, IIT Patna

Leave of absence:

1. Prof. Amitabha Ghosh
Former Director, IIT Kharagpur
2. The Principal Secretary,
Department of Science & Technology, Govt. of Bihar
3. The Principal Secretary,
Department of Science & Technology, Govt. of Jharkhand.

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PROCEDURAL MATTERS

BOG 2017.26.01	<i>Opening remarks of the Chairman, Board of Governors, IIT Patna</i>
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At the outset, the Chairman welcomed the members present. While recalling his last meeting with the faculty, he requested the Director to make a presentation during the meeting, on IIT Patna's effort towards all round development of the Institute. The chairman also apprised the Board about comments offered by Prof. Amitabha Ghosh on various agenda items of present meeting.

The Board also took note of the joining of the new Registrar, Mr. Vishwa Ranjan, as the Secretary of the Board, welcomed him and desired him to get associated with the Institute deeply and assist the Board in taking the Institute to further heights.

BOG 2017.26.02	<i>To confirm the minutes of the 2017/25th meeting of the Board of Governors held on 05th August 2017 in The Directorate, IIT Patna.</i>
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The minutes of 2017/25th meeting as circulated were approved by the Board.

BOG 2017.26.03	<i>Action taken report on the minutes of 2017/25th meetings of BoG held on 5th August 2017.</i>
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Restricted from viewing as per directive of IIT Council

ii) Hon'ble Chairman expressed his concern about the delay in constitution of "Grievance Redressal Committee" (Item no. 2017.25.46 .v). It was assured to constitute the committee within a day or two.

With above observations, the Board approved action taken report.

ITEMS FOR DISCUSSION

BOG 2017.26.04	<i>Presentation by the Director.</i>
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The Director made a detailed presentation on IIT Patna's effort towards brand image building, international faculty and students, visiting faculty, ranking, boosting research & teaching and so on.

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Following points were emerged out of the presentation:

1. Hon'ble Board with pleasure, took note of the 108th place secured by the Institute in QS University Rankings.
2. The Chairman urged the Director to discuss about all possible means and ways to improve ranking, during all the meetings held with stake holders of the Institute.
3. In the QS BRICS ranking the Institute could not score on 'Academic Reputation' & 'Employer's Reputation'. These parameters are function of visibility for which the Board advised the institute to strive hard.
4. For having the feedback on academic & administrative aspects, a practice of interaction should be put in place. Departments do hold periodic open houses with students. It was, however, suggested to introduce 'Student's Satisfaction Survey' in a more formal manner as a regular activity.
5. One of the means to expose the students to the world's best teaching practices, is to induct the International faculty. Emphasis was given to explore the possibility of hiring foreign nationals and Indians working abroad. Articles on IIT Patna may be published in magazines abroad so as to attract the faculty for shorter duration of few months and for a longer duration of 4-5 years as well. Norms set by MHA/MEA are also to be kept in mind while engaging the international faculty.
6. Hon'ble Chairman mentioned <https://www.indiaabroad.com/> as a good source of tapping for faculty resource. He also suggested to the Director to check on a magazine published in the Silicon Valley.
7. Hon'ble Board stressed upon the need of finding from faculty time devoted to research and consultancy. The institute was further directed to have an yearly assessment scheme for faculty in the form of 'Reward' & Penalty'. Targets may be set for faculty and presented in next BoG meeting.
8. For higher placements, a completely revamped program incorporating the methodologies for getting success in interviews etc. needs to be designed. An assessment on language skills of the students should also be carried out throughout the year.
9. A percentage of seats for Industry sponsored students in Master's program may be fixed. This will not only attract projects but also help in improving the ranking of Institute on 'Employer's Reputation'.

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10. Vigorous efforts need to be made for admission of international students and engagement of Senior Professors in the Institute.

11. The institute should engage with the Center for Research in Teaching and Learning (CRTL) in University of Michigan, Ann Arbor. Director IITP met the Vice Provost for Global Engagement and Interdisciplinary Academic Affairs of UMich Prof. Holloway in November 2017 to discuss this point and other matters.

BOG 2017.26.05	<i>To consider and approve the recommendations made by Finance Committee (FC) in its 2017/19th & 2017/20th meetings held on 11.09.2017 and 08.12.2017 respectively.</i>
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The 2017/19th & 2017/20th meetings of Finance Committee were held on 11.09.2017 and 08.12.2017 respectively. The Board considered and approved the minutes of 2017/19th and recommendations of 2017/20th meetings of the Finance Committee.

BOG 2017.26.06	<i>To consider and approve the recommendations of Senate made in its 2017/20th meeting held on 18.10.2017 & 01.11.2017.</i>
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Members reviewed the recommendations made by senate and approved the same.

BOG 2017.26.07	<i>To consider and approve Annual Accounts for financial year 2016-17 prepared by the Institute - a presentation by AR (F&A)/R&D.</i>
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The Board was apprised of the conducting of financial audit of annual accounts for FY 2016-17 by CAG team. The Board considered and approved the annual accounts of 2016-17 of the Institute.

BOG 2017.26.08	<i>To consider and discuss the draft SAR received from CAG for financial year 2016-17 and its reply.</i>
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The Board noticed that the short comings as reflected in the Draft SAR are primarily related to procedural aspects on understatement/overstatement of assets and liability. The Board directed the Institute to streamline the procedure of Annual Account closing- especially on parking of funds, maintaining stock and reporting depreciation. On the issue of capitalization of assets procured under R&D projects, it was suggested to take the consent of funding agencies to this effect at the project sanctioning level itself.

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BOG 2017.26.09	<i>To consider and approve the nominations of three members in the Senate under clause 5 (1) of Statutes read with clause 14 (d) of IIT Act 1961.</i>
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The Board while appreciating commendable achievements of Dr. Lipika Dey, Principal Scientist, Innovation lab, TCS Ltd.; Dr. S.D Sharma, Ex-head and Professor, Aerospace Engineering Department, IIT Bombay and Dr. Pankaj Kumar, Professor, HRM and organizational behavior, IIM Lucknow, approved their nominations for three years as external members of the Senate, IIT Patna.

BOG 2017.26.10	<i>To consider and approve the “in house” committee for short listing of candidates for the post of Associate Professor.</i>
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After a detailed discussion, it was decided to continue with the current practice of screening being done externally.

BOG 2017.26.11	<i>To consider and approve the hiring of professional Counselor.</i>
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The need of Counselor (on contract) and engaging with the online counseling service YourDost.com was appreciated and approved by the Board.

BOG 2017.26.12	<i>To consider and approve the delegation of financial powers to the convener of a conference.</i>
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Agreeing with the need of ease of conducting a conference, the Board decided to delegate the financial of power up to Rs. 1.00 lac to the Convener of a conference.

BOG 2017.26.13	<i>To consider and approve the commencement of Post Doctoral Fellowship (PDF)</i>
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Norms and selection procedure for the Post Doctoral Fellowship (PDF) and also the contingency amount to the tune of Rs. 50000/- per year was already approved by the Board, during its 22nd meeting vide agenda item no. 2016.22.10.

The fellowship of Rs. 50000/- per month + admissible HRA (subject to unavailability of Institute accommodation) was also approved during the current meeting.

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BOG 2017.26.14	<i>To consider and approve the Recruitment rules and Promotion policy (RR & PP) for staff of the Institute.</i>
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Based on directions given by the BoG during its earlier meetings and in the light of legal advice obtained in the matter, the document on Recruitment rules and Promotion policy (RR & PP) for staff was modified further.

The Board desired to get the document circulated among all the Board members for having their inputs and to resubmit the proposal in the next meeting.

BOG 2017.26.15	<i>To consider and approve some non-faculty positions.</i>
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The proposal for creation of posts of Sports Officer (1 no) and Jr. Assistant (02 nos.) will be taken up in the next meeting of BoG along with the RR & PP document.

BOG 2017.26.16	<i>To consider and approve the amendment in last BoG minutes no. 2017.25.24 on regularization of contract appointments in faculty positions.</i>
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The procedure for dealing with the matter of regularization of contract appointments in faculty positions was approved during 25th BoG meeting vide item no. 2017.25.24 as under :

The CV along with the published work (together with copies of select publications) of the applicant for regularization should be sent to at most five external experts. These experts shall be decided by the Director in consultation with the Head of the Department and Dean/Associate Dean, Faculty Affairs. In case of favourable comments by at least three of them, a committee comprising of the Director and three Deans (Associate Deans in lieu of, until Deans are appointed) of Faculty, Academic and R&D affairs, will then decide on the regularization of the On Contract faculty member.

The above arrangement shall become effective from the present ongoing round of regularizations, which started with those on contract faculty members who joined the Institute starting from the July 2017.

Addendum/amendment as proposed vide agenda item no. BOG 2017.26.16 and additional agenda no. BOG 2017.26.33(vi) were approved by the Board as under :

Addendum:

- i. Head of Department will also be included in the final evaluation committee.

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- ii. In case a candidate fails to get regularized, the candidate can apply again only after a year.
- iii. The updated application form for selection of Assistant Professor (on contract) to Assistant Professor (Regular) is also approved.

Amendment:

The above arrangement shall become effective for those faculty members whose cases of regularization are taken up from July 2017 onwards, and will continue henceforth. Their regularization will be effective from the date of their eligibility.

Restricted from viewing as per directive of IIT Council

BOG 2017.26.18	<i>To consider and approve the adoption of GeM, Government e-market place.</i>
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While approving the online purchase solution (GeM- Government e-market place), established by Govt. of India, the Board directed to make all the purchases where ever possible through the online portal only.

BOG 2017.26.19	<i>To consider and approve the amendment in selection procedure for Non-Teaching – Group A positions at the Institute</i>
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The selection procedure for Non-Teaching – Group A positions, approved by the Board vide agenda item no. 2017.25.25 is as under:

- 1) Stage 1. – Short listing of applications by an appropriate committee, constituted by the Director.
- 2) Stage 2. – Process comprising of 02 components.
 - i. Situational Analysis.
 - ii. Presentation by the candidate to the selection committee, on topics which may be pre-specified in the call letter.
- 3) Stage 3. – Personal interview with the selection committee subject to the candidate being short listed after step 02 above.

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The amendment in stage 2 of the process as proposed during the present meeting was approved by the Board as under :

Whenever the number of shortlisted candidates for any Group A – Non teaching position goes beyond 30, the stage 2 will be replaced by "written examination".

BOG 2017.26.20	<i>To ratify the selections made on faculty positions in different departments of the Institute.</i>
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The Board ratified two selections made by the Institute as Assistant Professor (contract) in the Department of Material Science & Engineering.

BOG 2017.26.21	<i>To ratify the appointments made at the Institute on various Administrative and Technical positions (Group A) , advertised in the years 2016 & 2017</i>
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The Board ratified appointments of various Group A officers i.e from Sl. no. 1 to 4 and also the appointment of Ms. Jyoti Singh as Training & Placement Executive (on contract).

BOG 2017.26.22	<i>Opening of analytical facility to externals users on payment basis.</i>
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While ratifying the proposal including rates of Analytical facility of Department of Chemistry to external users on payment basis, the Board desired to get the rates compared and revised at par with National labs.

ITEMS FOR INFORMATION AND REPORTING

BOG 2017.26.23	<i>To report the status update on Kendriya Vidyalaya at the Institute.</i>
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Resolution to be signed by the Board, MoU to be made with Kendriya Vidyalaya Sangathan and letter no. F.11073-6/2017-KVS(Admin -1)/175 dated 01/12/2017 received from the KV Sangathan were placed on table. Following points emerged out of discussion:

- i. MHRD will bear the entire cost (recurring and non-recurring) not only for establishing the Kendriya Vidyalaya, but also for its day to day operation.
- ii. Land of IIT Patna will not be transferred in the name of Kendriya Vidyalaya Sangathan, rather an authority for its usage only will be given.

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- iii. Possibilities may be explored in consultation with KV Sangathan to establish the Vidyalaya in *phased manner*. This is crucially dependent on availability of requisite essential infrastructure like classrooms, teachers' accommodation etc.
- iv. In light of the legal opinion dated 22th November, 2017 received from Mr. Zeeshan Syed, Advocate, Hon'ble High Court, Mumbai- since there is a lock-in period of 05 years as per the agreement made between the school being presently run on campus and IIT Patna- no decision on its closure can be taken as of now. Hon'ble BoG Chairman has written to this effect to MHRD Additional Secretary on November 28, 2017.
- v. BoG members also noted that it is a normal practice in all established IITs to run multiple schools, one or more of which are private too.

BOG 2017.26.24	<i>To report student's strength of IIT Patna</i>
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The Board noted the student strength with interest and appreciated the Govt's decision to create supernumerary seats- to the tune of 14%- for girl students for the academic year 2018-19 in each IIT.

BOG 2017.26.25	<i>To report the status of Joining/Leaving of Faculty Members, Officers & Staff members of the Institute.</i>
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The Board noted the statistics of joining/leaving of Faculty members, Officers and Staff as presented before it.

BOG 2017.26.26	<i>To report the status of various Sponsored Research Projects in the Institute, approved earlier by the sponsoring agencies.</i>
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The Board perused the report on various Sponsored Research Projects being run at the Institute.

BOG 2017.26.27	<i>To report about National and International Conference /Seminars/Workshops etc. attended by the Faculty members/Officers and staff of the Institute.</i>
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The Board received the information on various National and International Conferences/Seminars/Workshop etc. as presented before it.

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BOG 2017.26.28	<i>To report about the appointments made at the Institute on various Administrative and Technical positions (other than Group A), advertised in the years 2016 & 2017.</i>
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The Board received the information on appointments as mentioned from Sl. No. 1 to 4 in the proposal.

BOG 2017.26.29	<i>To report the status of various statutory compliances by the Institute.</i>
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The Board took note of various statutory compliances as reported in the meeting.

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BOG 2017.26.32	<i>To report the appointment of Professor Dibyendu Mukherjee as a visiting Professor.</i>
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The Board noted the appointment of Professor Dibyendu Mukherjee as a visiting Professor.

BOG 2017.26.33	<i>Any other item with permission of the Chair</i>
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BOG 2017.26.33 (i)	<i>Addendum to agenda item no. BOG 2017.26.13 (To consider and approve the commencement of Post Doctoral Fellowship (PDF))</i>
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The addendum to agenda item no. BOG 2017.26.13 on amount of fellowship @ Rs. 50000/ + Admissible HRA (subject to unavailability of Institute accommodation) was approved by the Board.

BOG 2017.26.33 (ii)	<i>To report about the MoU made with Tomsk State University.</i>
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The Board, with satisfaction took note of the MoU made with Tomsk State University for promotion of academic cooperation and academic mobility of students, faculty etc.

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BOG 2017.26.33 (iii)	<i>To report about the allotment of vacant flats available in present Girls hostel to faculty and staff.</i>
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The Board noted the proposal and also desired to complete the construction of girl's hostel on priority.

Restricted from viewing as per directive of IIT Council

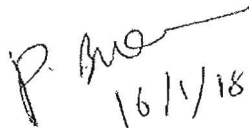
BOG 2017.26.33 (v)	<i>6th Convocation 2018 – Chief Guest and Guest of Honour.</i>
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The Board approved names of Prof. Baldev Raj, Director, National Institute of Advanced Studies, IISC Campus, Bengaluru and Prof. Manindra Agarwal, Actg. Director, IIT Kanpur who have given their consent to grace the 6th Convocation 2018 as Chief Guest and Guest of Honour respectively.

BOG 2017.26.33 (vi)	<i>Addendum to agenda item no. BOG 2017.26.16 (To consider and approve the amendment in last BoG minutes no. 2017.25.24 on regularization of contract appointments in faculty positions.</i>
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The addendum to agenda item no. BOG 2017.26.16 was approved by the Board.

The meeting ended with thanks to the chair.


16/1/18

(Prof. Pushpak Bhattacharyya)
Member, Board of Governors
& Director, IIT Patna


16/1/18
(Sh. Vishwa Ranjan)
Secretary, Board of Governors
& Registrar, IIT Patna


(Sh. Aja Chowdhry)
Chairman, Board of Governors
IIT Patna 19/1/18