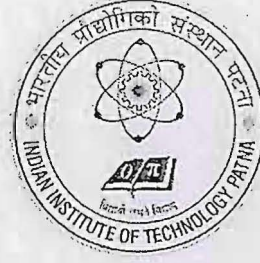


भारतीय प्रौद्योगिकी संस्थान पटना
बिहटा, पटना-801106

INDIAN INSTITUTE OF TECHNOLOGY PATNA
Bihta, Patna - 801106



कार्य विवरण
MINUTES

अधिकासी मंडल

BOARD OF GOVERNORS

Meeting No : **2020/36th Meeting**
(Through WEBEX)

Date : 10th October, 2020
Time : 3:45 PM onward

INDIAN INSTITUTE OF TECHNOLOGY PATNA
Minutes of the 2020/36th meeting of THE BOARD OF GOVERNORS
Held on Saturday, the 10th October, 2020, 3:45 PM onward through
WEBEX(online)

Those Present:

- | | | | |
|----|------------------------------------------------------------------------------------------------------------------------------------------------------|---|------------------------|
| 1. | Dr. Anand Deshpande
Founder, Chairman & Managing Director,
Persistent Systems Inc. Pune | : | Chairperson |
| 2. | Prof. Pramod Kumar Jain
Director, IIT Patna | : | Member
(Ex-officio) |
| 3. | Additional Secretary (HE)
MoE, Govt. of India
<i>(Comments received vide letter
F.No. 10-8/2018-TS. I dated 01st Oct. 2020)</i> | : | Member |
| 4. | Dr. Mangesh V. Joshi
Managing Director,
Sanrachna Structural Strengthening Pvt. Ltd
Thane (W), Mumbai | : | Member |
| 5. | Dr. Preetam Kumar
Associate Professor,
Department of Electrical Engineering | : | Member |
| 6. | Dr. Mayank Tiwari
Associate Professor,
Department of Mechanical Engineering | : | Member |
| 7. | Sh. Vishwa Ranjan
Registrar, IIT Patna | : | Secretary |

Leave of absence:

- | | | | |
|----|-----------------------------------------------------------------------------------------------------|---|--------|
| 1. | Principal Secretary
Department of Science & Technology,
Govt. of Bihar | : | Member |
| 2. | Principal Secretary
Department of Science & Technology,
Govt. of Jharkhand. | : | Member |
| 3. | Prof. Yogesh Singh
Vice-Chancellor, Delhi Technological University | : | Member |
| 4. | Prof. Kailash Chandra Sharma
Ex-Vice-Chancellor
Kurukshetra University, Kurukshetra (Haryana) | : | Member |

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PROCEDURAL MATTERS:

BOG 2020.36.01	<i>Opening remarks of the Chairman, Board of Governors, IIT Patna</i>
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The Secretary BoG welcomed Hon'ble Chairman and Director at their first meeting of the BoG. While extending a warm welcome to the Chairman, the Director expressed his firm belief in scaling the institute to new heights under able guidance of the new chairman.

The Chairman greeted the members and expressed his gratitude for attending the meeting through webex (online mode) in these trying times when entire nation is fighting against Covid-19.

The Chairman highlighted key issues as under that the Institute should consider as we plan further growth of IIT Patna.

1. **Long-term Vision and Plan.** Define a long-term vision for IIT Patna to ensure that the Institute can be considered a leading world-class institution in the next ten years (2030).
2. **Resources.** IIT Patna needs to become financially self-reliant as soon as possible.
3. **Faculty hiring.** Attracting and hiring the best faculty is crucial for the success of the Institute.
4. **Environment, Society and Governance.** As a progressive institution we must take a proactive stance on ESG issues.

The chairman urged the institute to set standards for the highest levels of ethics, integrity, inclusivity, and governance. As the 10-year plan is being defined, it should be ensured that we are focused on holistic growth.

A concept note covering above challenges has been already circulated by the chairman among members of the Board. He desired to have a brainstorming session on it with Board members and related functionaries /faculty members.

BOG 2020.36.02	<i>To confirm the minutes of 2020/35th meeting of the Board of Governors held on 06th May, 2020.</i>
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Comments of MoE: May be confirmed.

Minutes of 2020/35th meeting of the Board of Governors, as circulated were approved and confirmed by the Board.

BOG 2020.36.03	<i>To consider and approve the Action Taken Report (ATR) on minutes of the 2020/35th & past meetings of the BoG.</i>
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Comments of MoE: May be noted.

Following observations were made by the Board while considering the Action Taken Report on the items of minutes of the 2019/35th & past meetings of BoG:

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Item No.	Title in brief	Action Taken	Board's Observations during 36 th meeting.
BOG 2020.35.07	<i>To consider and approve the formation of "Hub Governing Body (HGB)" of Technology Innovation Hub (TIH) on "speech, video, and text analytics" at IIT Patna.</i> Board's Observation : The Board approved the proposal with a suggestion to include at least one representative from Bihar in the HGB.	Secretary, Department of Information Technology, Govt. of Bihar has been nominated as representative from Bihar in the HGB. Nomination accepted.	Noted
BOG 2020.35.09	<i>To ratify the regularization/Confirmation of Non-teaching employees (Group A) for the period from 13.02.2020 to 30.04.2020.</i> Board's Observation : The Board decided to take up this matter in its next meeting.	An agenda has been placed in present meeting.	Noted.
BOG 2020.35.10	<i>To report about the regularization/ Confirmation of Non-teaching employees (other than Group A) for the period from 13.02.2020 to 30.04.2020.</i> Board's Observation : The Board decided to take up this matter in its next meeting.	An agenda as reporting item has been placed in present meeting.	Noted.

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<p>BOG 2018.27.12</p>	<p>Progress on opening of Kendriya Vidyalaya.</p> <p>Board's Observation :</p> <p>BOG noted with satisfaction, the approval dated 20.02.2020 received from KV Sangathan, New Delhi for opening of on campus KV up to 08th standard in the first phase.</p> <p><i>Note: Rectifying the error through a subsequent communication, the KVS, New Delhi conveyed the revised approval till class V only. KVS is now being requested to approve opening of KV till 8th standard in first phase. However classes up to Vth standard will begin w.e.f 01st April 2020, as assured by the Deputy Commissioner, KVS, Zonal Office, Patna.</i></p>	<p>Admission process up to class v has been completed by the KV and the teachers on deputation from other KVs have been brought in.</p> <p>Request of IIT Patna for opening of KV up to 8th standard from current session was not considered favorably by the KV Sangathan, New Delhi.</p>	<p>Noted. Action on construction of new KV building as per master plan may be initiated at the earliest subject to availability of funds.</p>
<p>BOG 2019.32.10</p>	<p>To consider and decide the representation of Dr. Atul Thakur regarding his date of regularization.</p> <p>Board's Observation: After due deliberation, the Board decided to extend the benefit of regularization to Dr. Atul Thakur from his date of eligibility and directed the institute to put the details of all such past cases in the next meeting.</p>	<p>As desired, a committee comprising Associate Dean (Faculty Affairs), Professor in-charge (Faculty Recruitment) and Registrar has examined all such past cases.</p>	<p>A faculty member (on contract) becomes eligible for regularization after completion of three years of service, if otherwise suitable. The Board noted that the institute, with the approval of BoG has now formulated a policy on above lines. As an abundant precaution, the Board directed the committee to re-examine each case in light of related proceedings and documents. The committee is also requested to ensure that all such cases of antedation fall in line with the guidelines of MoE related to regularization of</p>

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			faculty of IITs.
BOG 2019.33.18	<i>To report the status of various Sponsored Research Projects & Consultancy Projects in the Institute, approved earlier by the sponsoring agencies.</i> Board's Observation: The institute is relatively young, whose reputation comparable to older IITs is yet to be built. During all faculty meeting, the faculty members expressed their concern about not being able to get sufficient number of consultancy projects as the lower limit of 1.0 lac may impede their projects. They have been requested to gather information on the subject from other IITs.	An agenda will be placed before the BoG in due course once inputs are received from other IITs.	Noted. Inputs are to be obtained from other IITs at an early date for placing the agenda in next meeting.

ITEMS FOR DISCUSSION

BOG 2020.36.04	<i>To consider and approve recommendations of 27th meeting of Finance Committee held on 10th October, 2020.</i>
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Comments of MoE: May be considered as per MoE's comments furnished on agenda items of FC.

The Board was apprised about the recommendations of Finance Committee made in its 2020/27th meeting, held on 10th October, 2020. Comments received from the MoE on FC agenda were taken care of.

The Board approved the recommendations made by the Finance Committee in its 2020/27th meeting.

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BOG 2020.36.06

To consider and approve modified policy on Grant of permission for pursuing Higher Studies.

Comments of MoE: May be considered as per Statutes of IIT Patna and GOI rules in this regard.

With an aim to promote nurturing and advancement of human potential in a manner that is likely to improve the general abilities of the employees, a need was felt to have a liberal policy in place to permit the employees for pursuing Higher Studies outside normal office hours.

A committee of Registrar, Associate Dean (Admin.) and Associate Dean (Faculty Affairs) was constituted to review and suggest suitable modifications in the existing policy, approved by the BoG vide item No. BoG 2017.25.13 in its 25th meeting held on 05th August, 2017. After an elaborate discussion and with a view to promote knowledge enrichment through correspondence and part time courses without affecting official responsibilities, the committee has submitted its report in the form of a more liberal policy paving the way of employees to pursue higher studies in line with their roles and responsibilities at IIT Patna.

Revised policy as chalked out by the committee was approved by the Board with following amendments.

1. Permission to pursue a correspondence/ part time course beyond office hours will be required only in those cases where such qualification is being acquired for the purpose of promotion and an entry of the acquired qualification needs to be made in service records of an individual. An incumbent acquiring the qualification with prior permission for the purpose mentioned above, has to give an undertaking for serving the Institute for at least one year after the course completion. Date of award of degree/diploma/certificate will be the date of course completion for this purpose.
2. To become eligible for seeking the permission, an employee must be confirmed in his/her post.
3. The permission can be granted for maximum three times during the entire service career of an employee. However in exceptional cases, the Chairman BoG may grant the permission on forth occasion.

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BOG 2020.36.08

To peruse the status of pending legal matters.

Comments of MoE: Institute may take appropriate action for disposal of all pending legal matters.

Status of various court cases (16 nos.) was noted by the Board. It was observed that replies in all cases have been already filed by the institute and most of these cases are pending for final hearing.

The Board emphasized organizing trainings/workshops/Seminars on "Sexual Harassment at Workplace (Prevention, Prohibition and Redressal). Impactful modules covering different aspects of the subject may be developed where participation of all employees of the institute may be ensured for their awareness. A well-defined mechanism may also be put in place to deal with such cases.

ITEMS FOR RATIFICATION

BOG 2020.36.09

To ratify the appointments made at the Institute on various Administrative and Technical positions (Group A) those were advertised in the year 2018/2019.

Comments of MoE: Institute may ensure that extant provisions in this regard have been followed.

During the intervening period of the last BoG meeting to till date, no appointments on administrative and Technical positions were made.

The Board noted.

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BOG 2020.36.10	<i>To ratify the regularization/Confirmation of Non-teaching employees (Group A) for the period from 13.02.2020 to 30.04.2020.</i>
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Comments of MoE: Institute may ensure that extant provisions in this regard have been followed.

Number of staff members (Group A) who were confirmed in the Institute since 13.02.2020 is 03. Details are as follows:

Sl. No.	Name	EMP No.	Post	Department	Date of regularization/confirmation
1.	Mr. Imtiaz Ahmad	19	Assistant Registrar	Stores & Purchase	02.03.2017 (FN)
2.	Mr. Tripurari Sharan Sinha	111	Deputy Registrar	Admin & Establishment and Finance & Accounts	02.03.2017 (FN)
3.	Mr. Vijay Kumar	333	Deputy Registrar	Stores & Purchase and General Administration	01.04.2020 (FN)

Among three officers listed above, sl. No.1 and 2 were initially appointed on contract of three years and sl. No. 3 was appointed on probation of one year.

Before 2018, at IIT Patna, appointments on non –faculty positions were being made on contract of 3/5 years, after which the employees were confirmed in their posts following due process, based on satisfactory performance. This condition of likely confirmation after the contract period is over was explicitly mentioned in respective vacancy advertisement. The principles of transparency and open and fair competition were never violated, since the applicants knew right from the advertisement stage (No. IITP/RECT./002/2016 dated 17.08.2016), like in case of probation- that confirmation will be done based on performance. In their offer letter too (Clause 01 of offer letter no. R/IITP/RECT./2017/133 dated 01.03.2017), condition of confirmation/regularization was mentioned. From 2018, the institute shifted completely to probation based appointments.

In line with the condition of confirmation mentioned in advt. and offer of appointment, people taken on board were confirmed with the approval of Chairman BoG subject to satisfactory performance evaluated by committee as per BoG approved procedure. Such confirmations were also got ratified in subsequent meetings of the BoG.

The Board ratified the confirmations. It was also directed to take legal opinion on the process adopted by the institute before remaining similarly placed cases are taken up for confirmation.

BOG 2020.36.11	<i>To ratify the regularization of Faculty Members.</i>
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Comments of MoE: Institute may ensure that extant provisions in this regard have been followed.

The number of faculty members who got regularized in the Institute since 17.12.2019 to till date is 04.

The Board ratified the regularization.

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BOG 2020.36.12	<i>To ratify the confirmation of Faculty Members.</i>
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Comments of MoE: Institute may ensure that extant provisions in this regard have been followed.

The number of faculty members who were confirmed in the Institute since 11.12.2019 to till date is 17.

The Board ratified the confirmation.

BOG 2020.36.13	<i>To ratify the empanelment of various hospitals for providing cashless medical services to the employees and their dependents.</i>
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Comments of MoE: May be ratified subject to empanelment based on the CGHS rates.

With the approval of the Chairman in – charge BoG, following hospitals have been empaneled for providing cashless medical services to the employees and their dependents on CGHS rates. Students can also avail their services on payment basis.

Sr. No.	Name of the Hospital	Mode of services
1	M/s. Ford Hospital, Patna	On cashless basis at CGHS rates.
2	M/s. Heart Hospital, Patna	On cashless basis at CGHS rates.
3	M/s. ASG Hospital, Patna	On cashless basis at CGHS rates.
4	M/s Suraksha Diagnostic, Patna	On cashless basis at CGHS rates.
5	M/s Rajeshwar Hospital, Kankarbagh, Patna	On cashless basis at CGHS rates.
6	M/s ILBS, New Delhi	On cash basis at CGHS rates.

The Board ratified the above empanelment.

ITEMS FOR INFORMATION AND REPORTING

BOG 2020.36.14	<i>To report about the regularization/ Confirmation of Non-teaching employees (other than Group A) for the period from 13.02.2020 to 30.04.2020.</i>
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Comments of MoE: Institute may ensure that extant provisions in this regard have been followed.

Number of staff members (other than Group A) who were confirmed in their respective positions since 13.02.2020 is 05. Details are as follows:

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Sl. No.	Name	EMP No.	Post	Department	Date of regularization/ confirmation
1.	Mr. Rajender Seemar	25	Senior Technical Superintendent	Computer Center	02.03.2017 (FN)
2.	Mr. Shailendra Kumar Singh	254	Junior Technical Superintendent	Department of Civil & Environmental Engineering	06.03.2017 (FN)
3.	Mr. Amit Shankar Sant	255	Junior Technical Superintendent	Department of Civil & Environmental Engineering	06.03.2017 (AN)
4.	Mr. Md. Nurul Hasan	256	Junior Technical Superintendent	Department of Civil & Environmental Engineering	08.03.2017 (AN)
5.	Mr. Asim Kumar Maiti	257	Junior Technical Superintendent	Department of Computer Science & Engineering	16.03.2017 (FN)

The Board noted.

BOG 2020.36.15	<i>To report about appointments made at the Institute on various Administrative and Technical positions (other than Group A), as advertised in the year 2018/2019.</i>
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Comments of MoE: Institute may ensure that extant provisions in this regard have been followed.

The updated status of appointments made on various Administrative and Technical positions (other than Group A), since last BoG meeting is given as under:

Sl. No.	Post	No. of Applications received	Candidates Shortlisted	Date of Selection	No. of Candidates selected	Status
1.	Junior Superintendent (General Administration)	227	144	29 th August & 30 th August, 2019	05	05 candidates have joined.

The Board noted.

BOG 2020.36.16	<i>To report the status of Joining/Leaving of Faculty Members, Officers & Staff members of the Institute.</i>
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Comments of MoE: Institute may ensure that extant provisions in this regard have been followed.

The number of faculty members who joined the institute from 01.05.2020 to 07.09.2020 is **02** while those left the institute during the same period is **Nil**.

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The number of staff members who joined the institute from 01.05.2020 to 07.09.2020 is 01 while those left the institute during the same period is 03.

The Board noted.

BOG 2020.36.17	<i>To report the student's strength of IIT Patna.</i>
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Comments of MoE: May be noted.

Total registered student strength at IIT Patna is 1802 as on 07th September, 2020. Details are as under:

1. B.Tech	: 809
2. M.Tech	: 264
3. M.Tech by Research	: 06
4. M.Sc	: 123
5. Ph.D	: 600

The Board noted.

BOG 2020.36.18	<i>To report the status of various Sponsored Research Projects & Consultancy Projects in the Institute, approved earlier by the sponsoring agencies.</i>
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Comments of MoE: May be noted.

IIT Patna has received 07 new Sponsored Research projects worth Rs. 416.79 lacs. and 05 Consultancy projects worth Rs. 27.08 lacs during the period from 01.05.2020 to 08.09.2020.

The Board noted. It was suggested to develop a charter reflecting target and achievement on quarterly basis.

BOG 2020.36.19	<i>To report about National and International Conference/Seminars/Workshops etc. attended by the Faculty members/Officers and staff of the Institute.</i>
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Comments of MoE: May be noted.

Institute faculty members attended various national/International Conferences/Seminars.

Details were perused by the Board.

BOG 2020.36.20	<i>To report the status of various statutory compliances by the Institute.</i>
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Comments of MoE: May be noted.

As per directives of Hon'ble Board, a compliance sheet on various statutory matters was presented.

The Board noted.

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BOG 2020.36.21	<i>To report about Audit Para and Vigilance cases.</i>
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Comments of MoE: May be noted. However, Institute may take appropriate steps to settle the outstanding Audit Para and Vigilance cases as per rule.

1. Two numbers of audit observations on booking of air tickets from a private agency and under recovery of bus charges plying between Institute and Patna are pending. Reply from the Institute on both the observations has been already provided to the CAG. The response is awaited.

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BOG 2020.36.22	To report about the criteria for allotment of A, B, C & D Type quarters.
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Comments of MoE: May be noted.

As per Rules for Allotment of Accommodation, 2015, IIT Patna, the guidelines for determining seniority and eligibility criteria for the purpose of house allotment was as follows:

Type of Houses	GP	AGP
A *	10000 and above	10500 and above
B	6600-8900	8000-9500
C *	4200-5400	6000-7000
D	1800-2800	-----

* Criteria to be announced later.

- Grouping as per GP/AGP: All persons eligible for a particular type of house shall be grouped according to their GP/AGP. Persons with higher GP/AGP will be considered senior to those with lower GP/AGP.
- The effective date of joining / promotion / sanction of grade pay shall be taken into consideration in the particular group of people drawing same GP/AGP.
- Employee No: Seniority of persons having the same GP/AGP and having the same date of joining / promotion / sanction of grade pay shall be determined for a particular type of house in the order of Employee No. from smallest to highest.

As per Rules for allotment of accommodation (June'2017), of Ministry of Urban Development, Directorate of Estates Govt. of India, the guidelines for determining date of seniority for allotment of quarters are as under:

- The date of seniority in respect of type I to type IV accommodation shall be determined on the basis of date of joining of employees and the eligibility for type of accommodation shall be decided as per their level in the pay matrix:
- The date of seniority in respect of type IV(S) and above accommodation shall be determined on the basis of date from which an applicant has been continuously eligible for the type of accommodation as per his/her level of the in the pay matrix.

Presently the allotments up to B type quarters are being made at IIT Patna on the basis of date of joining subject to eligibility. Besides one time change in same category of quarter is also allowed. Details are as under:

S.No.	Type of quarters	Eligibility and Seniority
1	B Type (108.58 sq.m)	Eligibility criteria: Pay level should be 10 and above as per Office Order R/IITP/OO/2015/020 dated July 07, 2015, Cycle of 4:1 ratio (faculty: staff) for allotment of B Type quarters is being followed. Within the eligible list, seniority will be considered on the basis of date of joining alone.

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2	C Type (72.55 sq.m)	Eligibility criteria: Pay level 06, 07, 08 Within the eligible list, seniority will be considered on the basis of date of joining
3	D Type (50.74 sq.m)	Eligibility criteria: Group B and C employees. Within the eligible list, seniority will be considered on the basis of date of joining

A committee was proposed to be constituted for reviewing the House Allotment Rules in totality. Pending review/ finalization of House Allotment Rules, it has been decided to follow rules of Govt. of India for allotment of A type quarters (under construction).

The BoG noted. Since the institute may not have sufficient no. of employees in AGP 10500/ GP 10000 (pre-revised) when A type accommodation gets ready for allotment following Govt. rules, to prevent the revenue loss, it was directed by the BoG to consider the employees in AGP 9500(pre-revised) for allotment of surplus vacancies in A type. The priority for allotting surplus vacancies will be determined on the basis of Govt. rules i.e. date of priority shall be determined on the date from which an employee is continuously drawing the Grade Pay 9500 (Pre-revised). If date of priority is same for two or more employees, the employee having higher pay will be ranked as senior. If date of priority and pay is same; date of joining will determine the seniority. If date of priority, pay and date of joining is same; date of retirement will determine seniority.

BOG 2020.36.23	<i>To report about the MoU signed between IIT Patna and Ministry of Education for the year 2020-21.</i>
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Comments of MoE: May be noted.

In pursuance of the Rule 229 (xi) of the GFR, 2017, an MoU is required to be executed between IIT Patna and Ministry of Education on yearly basis, which is a pre-requisite for release of fund in a financial year. MoU for the year 2020-21 has been signed and sent to the ministry.

The Board noted.

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BOG 2020.36.24 (ii)

Status of 08th Convocation of the Institute.

Owing to ongoing Covid-19 pandemic, the institute was unable to organize the Convocation ceremony which is customary for presenting degrees to pass out students. Though provisional degrees have been issued to the students, many institutions where the students apply for higher studies/ employment do not honour the provisional certificate.

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In current unprecedented situation, it is unlikely to organize the convocation ceremony soon by inviting the students and guests physically. It has been therefore decided by the BoG to give away the degrees immediately. Ceremonial felicitation may be planned once the situation becomes normal.

BOG 2020.36.24 (iii)	<i>To consider re-start of Faculty hiring process.</i>
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Permission/ suggestion of the Board was sought to initiate the shortlisting and recruitment processes of faculty hiring.

Following points were emerged during the discussion.

- 1) Ongoing shortlisting of applications for the post of Assistant Professor has to be completed by the departments at the earliest
- 2) Shortlisting of applications for the post of Associate Professor and Professor may be completed with the help of external experts. To avoid the delay, it may be done online, if possible.
- 3) Similar to many other IITs, seminar presentation and interviews may be conducted online.

Appreciating the concern, the BoG requested the Director to take appropriate steps for an early faculty hiring.

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BOG 2020.36.24 (v)

To report about the constitution and present status of Board of Governors, IIT Patna.

With the approval of Hon'ble Minister for Human Resource Development, first constitution of the Board of Governors IIT Patna was conveyed by the ministry vide letter dated 12th October 2009, as under.

1. The Chairman, to be nominated by the Visitor
 2. Director of the mentoring institute as Vice Chairman
 3. The Director, ex-officio
 4. One person to be nominated by the Government of each of the States comprising the zone in which the institute is situated – Chief Secretary/ Secretary (TE) Government of Bihar, Patna
 5. Four persons having special knowledge or practical experience in respect of education, engineering or science, to be nominated by the council
 6. Two professors of the institute to be nominated by the Senate
- The BoG was apprised of the following:
1. Nominee of Govt. of Jharkhand was included in the Board at a later stage vide MHRD letter dated 28.11.2013.
 2. Two years term of internal members of the institute has expired on 13th June 2020.

It was directed by the BoG to get fresh nominees of the Senate as and when its next meeting is held.