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INDIAN INSTITUTE OF TECHNOLOGY PATNA  
Bihta, Patna - 801118, Bihar, India

• To,

• Date: 07.09.2020

• Ref<sup>n</sup> : ITP/IWD/LS/09/2020

**NOTICE INVITING QUOTATION FOR SUPPLY OF PLASTIC TREE GUARD TO IIT PATNA**

The Registrar, Indian Institute of Technology Patna invites quotations for supply of tree guard items details at ANNEXURE – I, in one bid system sealed cover and placed in single Envelope, is hereby invited to reach the undersigned on or before 29.09.2020. Any corrigendum (if needed) will be released on IIT Patna Website only.

**Presentation of Bid:**

01. Address of the firms submitting the quotation and the Officer, to whom the quotation is addressed, must appear distinctly on the sealed cover as under.

The following must be clearly written on the outer sealed cover irrespective of single bid:

<b>NIQ FOR SUPPLY OF PLASTIC TREE GUARD TO IIT Patna</b> <b>NIQ REF NO: ITP/IWD/LS/09/2020 DATED 19.06.2020,</b> <b>LAST DATE FOR SUBMISSION 29.09.2020</b>	
<b>To,</b> <b>The Registrar</b> <b>Indian Institute of Technology Patna</b> <b>Amhara Road, Bihta,</b> <b>Patna - 801106, Bihar, INDIA</b>	<b>From:</b> _____ <b>Address:</b> _____ <b>Contact No.:</b> _____ <b>Email ID:</b> _____

**Note: Techno-financial bid includes following-**

1. EMD Cost
2. GST Certificate
3. PAN card
4. As per ANNEXURE-



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## **Terms & Conditions:**

01. **Rates:** Rates quoted for each items must be FOR IIT Patna, on DOOR DELIVERY Basis, with break ups as per details below  
Break-ups of cost:
  - (a) Basic Price
  - (b) (+) GST (on sub-total price)
  - © (+) Freight & Insurance charge, if any
  - (d) Grand Total F.O.R. IIT Patna, Price
02. **Validity:** Quoted rates must valid for 90 days.
03. **Warranty/Guarantee:** As per manufacturer warranty/guarantee period if available.
04. **EMD:** Rs. 4,000/- in form of DD in favour of 'Registrar, IIT Patna'.
05. **Delivery:** Unless otherwise stated delivery of goods at IIT Patna, will have to be maximum within 15 days from the date of issue of the Purchase Order. All aspects of safe delivery shall be the exclusive responsibility of the vendor.
06. **GST Certificates:** Agency should have GST certificate.
08. **Products:** New stock of materials only can be accepted. Old stock materials cannot be accepted in any case. Agency should supply sample of each items if asked.
09. Agency should clear there any enquiry before quoting the rates. Afterwards no question will be entertained. IIT decision will be the final decision.
10. **Late and delayed quotation:** Late and delayed NIQ will not be considered. In case any unscheduled holiday occurs on prescribed closing/opening date, the next working day shall be the prescribed date of closing/opening.
11. **Ground for Rejection of Quotation:** The quotations are liable to be rejected if the fore going conditions are not complied with. The quotation should be complete in all respects and duly signed wherever required. Incomplete and unsigned offer will not be accepted.
12. **Payment:** Payment will be made within 30 days from the date of successful delivery and acceptance of goods at IIT Patna, generally through RTGS / FUND TRANSFER. Following information must be clearly written in the quotation for RTGS / FUND TRANSFER: -
  - (a) Name of the Firm with complete postal address
  - (b) Name of the Bank with Branch where the Account exist
  - (c) IFSC CODE
  - (d) ACCOUNT No
  - (e) PAN No



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(f) GST No

13. **Excise Duty:** The Institute is exempted from payment of Central Excise Duty vide GOI Notification No.10/97-Central Excise, dated 01.03.97 with Regn No.TU/V/RG-CDE(1081)/2009, dated 15.04.2009.
14. Agency should deliver all the materials in good condition within stipulated period. If agency will not supply any of the items in BOQ, EMD will be forfeited.
15. **Liquidated Damage:** If a firm accepts an order and fails to execute the order in full as per the terms and conditions stipulated therein, it will be open to this institute to recover liquidated damages from the firm at the rate of 1% per week of the order value subject to a maximum of 10% of the order value. It will also be open to this institute alternatively, to arrange procurement of the required stores from any other source at the risk and expense of the firm, which accepted the order but failed to execute the order according to stipulated agreed upon.
16. **Termination for default:** Default is said to have occurred
  - (a) If the supplier fails to deliver any or all of the services within the time period(s) specified in the purchase order or any extension thereof granted by IIT Patna.
  - (b) If the supplier fails to perform any other obligation(s) under the contract.
  - (c) If the vendor, in either of the above circumstances, does not take remedial steps within a period of 30 days after receipt of the default notice from IIT (or takes longer period in spite of what IIT may authorize in writing), IIT may terminate the contract / purchase order in whole or in part. In addition to above, IIT may at its discretion also take the following actions: IIT may procure, upon such terms and in such manner, as it deems appropriate, goods similar to the undelivered items/products and the defaulting supplier shall be liable to compensate IIT for any extra expenditure involved towards goods and services to complete the scope of.
17. **Applicable Law**
  - (a) The contract shall be governed by the laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings / processing.
  - (b) All disputes are subject to exclusive jurisdiction of Competent Court and Forum in Patna, India only.
  - (c) Any dispute arising out of this purchase shall be referred to the Registrar IIT Patna, and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by the Director of the Institute. The decision of such Arbitrator shall be final and binding on both the parties.




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18. Important: - The Director may accept or reject any or all the bids in part of in full without assigning any reason and doesn't bind himself to accept the lower bid. The institute at its discretion may change the quantity / upgrade the criteria / drop any item or thereof at any time before placing the Purchase Order.

Enclosed: **ANNEXURE-I**

Registrar  
IIT Patna

**ANNEXURE-I**

Sl. No	ITEM DESCRIPTION	Specifications	Image	UNIT	QTY
1.	Plastic Tree Guard (Width:375MM) (Length:1830MM)	Made of HDPE plastic with mesh gap should not more than 45mmx55mm.		Nos	1000

<b>Technical Specification of Plastic Tree Guard</b>	
Width	375 MM
Length	1830 MM
All Joint Thickness	6 MM
Regular Filament Thickness – Horizontally	3.5 MM
Regular Filament Thickness – Vertically	3.5 MM
All Reinforcement Thick Filament (two Bars thickness)	Min 3.5 MM
Regular Mesh Gap Should not more than	45 MM x 55 MM



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All Reinforcement Thick Filament Mesh Gap should not more than	20 MM x 55 mm
Reinforcement Thick Filament (two bars) shall be placed at – Horizontally	Min 3 place in sheet/pcs
Reinforcement Thick Filament (two bars) shall be placed at – Vertically	Min 4 place in sheet/pcs
Wight of the sheet or per nos (1200 mm x 1830mm) Approx.	1.21 kg
Nos of cable tie or locks in black colour with min 100 mm length	15-18 nos

## NIQ FORMAT FOR SUPPLIES

SI No.	Description of Item & Model	Unit	Quantity	Unit Price	Amount
1.	Plastic Tree Guard (Width:375MM) (Length:1830MM)	Nos	1000		
	Total Amount (inclusive of GST & FOR Bihta Campus)				

Total bid price should be inclusive of GST or any kind of tax, F.O.R. IIT Patna Bihta Campus for the above quoted items is Rs.....

Delivery Period:

Validity Date: Minimum 30 days from the date of opening of NIQ.  
Any other terms and conditions.

Place:

Date:

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
Email \_\_\_\_\_  
Contact No: \_\_\_\_\_