



भारतीय प्रौद्योगिकी संस्थान पटना Indian Institute of Technology Patna

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कुलसचिव कार्यालय
OFFICE OF THE REGISTRAR

Ref. No. IITP/OO/R/Senate-33/2023/..1889
Date : 07.12.2023

Office-Order

Sub : Refund policy in case of studentship withdrawal / resignation / termination- reg.

Ref. Item No. SEN-2023.33.71

Report of the committee (copy attached) to review the refund policy in case of studentship withdrawal/resignation/termination was perused by the Senate.

The Senate approved for implementation with addition that the same policy would be applicable to the terminated students.


Registrar

Enclosure – As above.

Copy to :

- Directorate, for kind information of Hon'ble Director.
- Dean, Academic
- Associate Dean - UG
- Associate Dean – PG
- All faculty members.
- Deputy Registrar, Academic
- Assistant Registrar, Academic

Committee for Refund Policy in case of studentship withdrawal/resignation/ termination

Recommendation

Category	Description	Refund	Example / Explanation
A	Fee paid to JOSAA/COAP/JAM/ Ph.D. seat allocation, but the student does not confirm admission by paying Institute fee	No Refund	If the student pays Amount 'A', then 'A' will not be refunded.
B	Candidate pays the Institute fee, but does not report to the Institute till the last date of the semester registration	Full refund after deduction of Rs 2,000.00 and bank charges, if any.	If the student pays Institute fee Amount 'B' then (B - (2000 + bank charges)) will be refunded. To such candidates, the amount 'A', as applicable, will also be refunded.
C	If an admitted candidate leaves the institute after the date of registration		
		Institute Fee	JOSAA/COAP/ JAM/ Ph.D. seat allocation fee
	C1: Within 30 Days from the first day of teaching	50% tuition fee + 50% mess fee + 50% refundable advances (if any) will be refunded	To such candidates, the amount 'A', as applicable, will also be refunded.
	C2: After 30 Days from the first day of teaching (Including)	No refund	To such candidates, the amount 'A', as applicable, will be refunded.