



**Name of Work: Providing of Pest Control Treatment services
at IIT Patna.**

October 2020

BID DOCUMENT

Indian Institute of Technology, Patna

**Patna - 801106
Bihar**

**Name of work: Providing of Pest Control Treatment services
at IIT Patna.**

INDEX

Sl. No	Contents	Page
1.	Notice.	3
2.	Eligibility Criteria	4-5
3.	Information and Instructions for e tendering	6-9
4.	Terms and condition	10-14
5.	Annexure I	15
6.	Annexure II	16
7.	Annexure III	17
8.	Annexure IV	18
9.	Annexure V	19

This tender document contains pages from 1 to 19.

Indian Institute of Technology Patna

1. NOTICE

Indian Institute of Technology, Patna invites the **item Rate e tenders for ‘Providing of Pest Control Treatment services at IIT Patna.’**, in two bids from the eligible and interested bidders who are well equipped, experience, financially sound eligible Firms for the following works: -

1	Tendering Document No.	IITP/IWD/AZ/10/2020 dated 14.10.2020
2	Name & brief scope of Works	Providing of Pest Control Treatment services at IIT Patna.
3	Estimated cost put to tender (ECPT)	Rs.4,59,846/-
4	Earnest Money	Earnest money Deposit (EMD) of Rs. 9,200/- (Rupees Nine Thousand Two Hundred only) to be deposited in the institute’s account through SBI i collect and the receipt of submission is to be uploaded along other techno financial documents. For details regarding submission of EMD, the webpage with following link may be visited: https://www.iitp.ac.in/images/pdf/snp/SBI%20I-Collect.pdf Note: EMD exemption will be provided only to those bidders who provide with NSIC certificate along with MSME certificate issued in the field of captioned work.
5	Period for service	01 year
6	Pre-bid meeting	26.10.2020, 11:30 A.M Online over webex. The meeting will be held online, if any agency wants to participate in the meeting please send your email address to kanhaiya@iitp.ac.in , by 05.10.2020, 05:00 P.M, so that the meeting link is shared with the agency.
7	Bid Submission	04.11.2020 up to 05:00 P.M.
8	Technical bid opening	06.11.2020 at 11:30 A.M
9	Security Deposit	10 % of the gross amount of each running bill of the Contractor till the sum along with the sum already deposited as earnest money and Performance Guarantee, will amount to security deposit of 10 % of the bid value of the work

Registrar (IIT, Patna)

2. Eligibility Criteria

Bidder must meet the following eligibility Criteria:

A. Technical Criteria:

Contractors/Agencies who fulfill the following requirements shall be eligible to apply. The Joint Ventures are not accepted.

a) Experience of having completed during the last 5 years following 'similar works' ending last day of the month previous to the one in which applications invited:

i) Three similar works, each costing not less than the amount equal to 40% of estimated cost put to tender.

OR

Two similar works, costing each not less than the amount equal to 60% of estimated cost put to tender.

OR

One similar work costing not less than the amount equal to 80% of estimated cost.

AND

One work of any nature (either part of (i) or a separate one) costing not less than the amount equal to 40% of the Estimated cost put to tender with some Central/State Government Organization / Central Autonomous Body / Central Public Sector undertakings.

“Similar works” shall mean pest control treatment works consisting of General Pest Control works, fumigation works, rodent and snake control works.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple interest rate of 7% per annum, calculated from the date of completion and up to 30.09.2020

The 'similar works shall mean pest control treatment works.

ii. Experience certificate is required (work orders and completion certificates).

iii. The cost of free issue materials shall not be included in the completion cost of works.

b) Should have valid PAN (Permanent Account Number of Income Tax) & GST Registration No. Copies of documentary evidence to be submitted.

c) It is desirable that the bidder should have valid PF & ESIC registration (If required). In case, the bidders do not have PF & ESIC Registration No, the same shall be obtained if required by successful bidder within one month from the date of LOI or before release of First RA Bill.

Even though an applicant may satisfy the eligibility criteria, IITP (Indian Institute of Technology, Patna) reserves the right for not issuing the tender document if the applicants has record of poor performance such as abandoning work, not properly completing the work, delay in completion of work, poor quality of work, financial failure / weakness etc.

3.0 Qualifying criteria: Section

The Bidder/ Agency, to fulfill the following qualification criteria:

- 1) The bidder should have minimum 05 years' experience in the field of captioned work.
- 2) The average financial turnover during the last five years ending as on 31st March, 2020 should be minimum (Rs.4,59,846/-) Rupees Four Lakh Fifty-Nine Thousand Eight Hundred and Forty-Six only.
- 3) The applicant shall not have incurred any loss after tax in more than two years during available last five consecutive balance sheets financial years ending 31st March, 2020 certificate, duly certified by a Chartered Accountant to be submitted. In case ITR of the current AY is not filed then certificate duly certified by the Chartered account to this effect may be submitted.
- 4) The bidder could be a sole proprietary concern/ Partnership firm or a company and should be registered as firm/companies as applicable.
- 5) The bidder should have valid GST, PF registration, ESI registration etc. whichever is applicable.
- 6) The bidder should be registered with the Indian Pest Control Association (IPCA).

4.0 Scope of Work:

A) For Mandatory Services

a) The tenderer shall carry out the Regular and periodical preventive services and all urgent calls as and when warranted under the service Contract, at the approved rates only. The tenderer shall also furnish the 24 HRS Helpline telephone numbers, besides Mobile numbers of staff to be deployed and e-mail address, on which they can be contracted if needed at odd hours for any jobs.

b) The Tenderer should quote rates for Disinfestations and Eradication of General Pest control & GEL, Treatment for rodents, bed bugs, bat, ply, rat, mangos, cockroaches etc. & Termites control, in the entire area of the offices and common area of residential blocks as per Annexure - I. In this Contract, tenderer must specify, if there is any exception in their Contract rates & rates for these things to be mentioned in the tender documents & it should be valid for the contract period i.e. one year.

c) General Pest Control/anti rodent/Anti Termite which means eradication of Cockroaches, Mosquitoes, Files, Lizards, Termite, rats etc. through the use of permitted insecticides as per Government of India and WHO norms. The pest control should cover all the places like space under the tables, chairs, almirahs, on and around the pile of files, wooden furniture, false ceiling, all staircases, lift lobby, on all toilets drain ducts, on all pantry rooms, in all stores and any hidden space under the furniture etc. and should leave no space unattended.

B) For Rate Contract Services

The tenderer shall carry out the preventive General Pest Control Works, Gel based treatment meant for cockroach and other insect in kitchen, toilets, store rooms, under grills, ventilations shelves etc. and General pest control treatment for ants, lizards & Termite treatment on as and when required basis for residential flats and hostel rooms, as per the direction of Engineer In Charge.

BID DOCUMENT NO. IITP/IWD/AZ/10/2020

NAME OF WORK: Providing of Pest Control Treatment Services at IIT Patna.

INFORMATION AND INSTRUCTIONS FOR CONTRACTORS FOR e- TENDERING

- a. Information and instructions for Contractors will form part of NIT and to be uploaded WWW.EPROCURE.GOV.IN/IITPATNA website.
- b. The bid document consisting of scope of works and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website WWW.EPROCURE.GOV.IN/IITPATNA. But the bid can only be submitted after uploading the mandatory scanned documents such as receipt copy of the online submission of EMD amount in favour of Registrar, IIT Patna.
- c. After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.
- d. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.
- e. The Draft information and instructions to Contractors may be modified suitably by NIT approving authority as per requirement.
- f. Those contractors not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on the website.
- g. The bidder must ensure to quote rate for each items separately in the specified column. If any column of rate against any item remains left blank by the bidder, it shall be treated that the bidder has quoted nil rate for that and the item will be executed by the bidder free of cost.
- h. The successful bidder shall have to submit a Performance Guarantee of 5% (Five Percent) of the work order amount in the appropriate form as given in **Annexure IV**, within 15 days of issue of letter of acceptance with a validity for one month from the last date of completion of work or Fixed Deposit Receipt endorsed in favor of IIT Patna.
- i. The work is estimated to cost Rs. 4,59,846/-.
- j. Tender documents consisting of specifications, schedule of quantities of the various classes of work to be done and the set of terms & conditions of contract to be complied with by the contractor whose tender may be accepted and other necessary documents can be seen on website WWW.EPROCURE.GOV.IN/IITPATNA.
- k. The information and instructions for tenderers / bidders posted on the web-site shall form part of bid/tender documents.
- l. The bid can only be submitted after scanning and uploading the mandatory details within the period of tender submission i.e. up to 04.11.2020 up to 5:00 P.M

- m. This Notice Inviting Tender shall form a part of the contract document. Financial bid documents submitted by intending bidders shall be opened only of those bidders, whose Earnest Money Deposit, and other documents submitted in technical bid are found in order.
- n. Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.
- o. The competent authority does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without the assignment of any reason. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.
- p. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection. The contractor shall not be permitted to tender for works in the IIT Patna (responsible for award and execution of contracts) in which his near relative is posted as Divisional Accountant or as an officer in any capacity between the grades of Executive Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazette officer in the IIT Patna. Any breach of this condition by the contractor would render him liable to be debarred from tendering in this department.
- q. Tender for the works shall remain open for acceptance for a period of ninety days (90) from the date of opening of tenders. If any tenderer withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the Institute, then the Institute shall, without prejudice to any other right or remedy, be at liberty to forfeit 100% of the said earnest money as aforesaid. Further the tender shall not be allowed to participate in the re-tendering process of work.
- r. In case the contractor fails to commence the work specified in the tender documents on 7th day or such time as may be mentioned in the letter of award or from the date of handing over the site wherever is later, the Institute shall, without prejudice to any other right or remedy, be at liberty to forfeit whole of the earnest money absolutely.
- s. Conditional tender will be summarily rejected.

Instruction of bidders

The bidder must ensure that all the information required in the documents is furnished by him complete in all respects. He would not be allowed to withdraw any document, or to rectify any information furnished therein, after submitting the bid.

1. If any information provided by the bidder is found to be incorrect at any time, the offer of the bidder shall be rejected, and action be taken as per rules up to the extent of debarring his participation in future tenders of IITP and forfeiture of EMD & performance bank guarantee.
2. As part of technical evaluation, the IIT Patna reserves the right to inspect any of the completed works of the bidder to ascertain the quality aspect. In case, the general quality of the work in the opinion of the IITP team visiting is found unsatisfactory, the technical bid of that bidder shall be rejected.
3. The bid may be rejected in case: -
 - i) Bid is not accompanied with the requisite documents mentioned in bid document.
4. Bidders will need to produce in original of their all-supporting enclosure for verification by IIT, if required. Failure to comply with this requirement will result in disqualification of the bidder without any recourse.
5. Date of opening of financial bid shall be informed by the Registrar, at a later date. The opening of financial bid will be on line.
6. If any bidder withdraws his tender prior to expiry of said validity period or extended period or makes modification in the rates, terms and conditions of the tender within the said period, which are not acceptable to IITP or fails to commence the work in the specified period/, fails to execute the agreement, the IITP shall, without prejudice to any, other right or remedy, be at liberty to forfeit the amount of Bid Security / EMD given in any form absolutely. If any bidder, who having submitted a tender does not start the work or does not complete the work and the work has to be put to re-tendering, he shall stand debarred from participating in such re-tendering in addition to forfeiture of Earnest Money/Security Deposit/and to other action under agreement.
7. All tenders, in which any of the prescribed conditions are not fulfilled or which have been vitiated by errors in calculations totaling or other discrepancies or which contain over-writing in figures or words or corrections not initialed and dated will be liable to rejection.
8. After acceptance of the bid by competent authority, the Registrar, IITP shall issue work order. Registrar, IITP or other duly authorized Engineer reserves the right to ask for submission estimates, detailed quantity calculation for materials/chemicals, and samples for materials being used for execution of work.
9. Sales tax/GST, purchase tax, turn over tax, Excise duty, Service tax, work contract

tax or any other tax and CESS on materials and Labor as applicable shall be paid by the bidder himself. The bidder shall quote his rates considering all such taxes.

10. The work has been divided into two categories:
 - a. **Mandatory works:** The bidders are to quote their rates as per the items mentioned in the B.O.Q 1 document for different buildings/areas of IITP. This works will be mandatory in nature and the successful bidder shall execute the work as per the terms and condition of the contract document under the guidance of Engineer In Charge.
 - b. **Rate Contract Services:** The bidders are to quote the rate per unit for rate contract services as per the items mentioned in the BOQ 2 document under the category, for which he/she has to render the said pest control services at the said location on as and when required basis.
11. **The interested agencies are required to quote the rates for mandatory and rate contract services work in B.O.Q 1 and B.O.Q 2 respectively.**
12. The rates quoted by the bidders under category rate contract services bare the "RATE ONLY" and are not going to be considered in the evaluation of comparative statement to finalize the L-1 bidder.
13. If the rate quoted by the L1 bidder as per B.O.Q 1, for rate contract services in B.O.Q 2 are unreasonably high, negotiations for the same will be done and rates for the contract services will be decided on mutual consent of both IITP and the L1 agency as per the analysis of rates done by IITP.
14. The tentative areas of the flats and rooms for rate contract services are as follows:
 - a. B- Type quarters- 1600 Sft per flat approx.
 - b. C- Type quarters- 1200 Sft per flat approx.
 - c. D- Type quarters- 800 Sft per flat approx.
 - d. Old boys hostel- 110 Sft per room approx.
 - e. New Boys hostel- 180 Sft per room approx.
 - f. Girls Hostel- 180 Sft per room approx.

15. ADDRESS FOR COMMUNICATION

EE Civil (AZ)
Indian Institute of Technology,
Patna Bihta, Amhara,
Phone – 0612-3028259

Registrar IIT,Patna

6.0 TERMS AND CONDITION

- 1.0 IIT Patna reserves the right to reject any or all tender received without assigning any reasons thereof.
- 2.0 The price should be for the complete finished service of work and include all labor, material, taxes, overhead, duties, cess etc.
- 3.0 Each tender shall be accompanied by **Earnest Money of 2% of estimated cost or as mentioned to be deposited in the institute's account through SBI i collect. Tenders without Earnest Money shall be summarily rejected.**
- 4.0 The earnest money deposited shall not carry any interest and will be refunded to the unsuccessful tenderers. Earnest money paid by the successful contractor will be retained by the IIT Patna as a part of security deposit and will be refunded after completion of the work.
- 5.0 IIT will deduct a sum at the rate of 10 % of the gross amount of each running bill of the Contractor till the sum along with the sum already deposited as earnest money and Performance Guarantee, will amount to security deposit of 10 % of the bid value of the work. Balance security deposit shall be deducted after successful completion of work from the final bill or any other payment if any. Only the required deduction as per accounts department of IIT Patna will be done for the payment paid for rate contract services.
- 6.0 Time allowed for completion of the service is one year.
- 7.0 All tenders in which any of the prescribed conditions are not fulfilled or incomplete in any respect are liable to be rejected.
- 8.0 IIT Patna reserves the right to reject any or all prospective applicants without assigning any reason. If any information furnished by the applicant is found incorrect at a later stage, he shall be debarred from tendering and taking up of any work in IIT Patna.
- 9.0 This tender notice shall form part of the contract documents.
- 10.0 Penalty @ 1% per week subject to maximum 10% will be imposed against delay of work.
- 11.0 The agency is fully responsible for the safety of working personnel and has to follow all government labour law and safety rules.
- 12.0 All the Govt. labour rules, regulations and specification of IPCA are to be followed by the agency, during execution of the work.

- 13.0 All statutory deduction will be deducted as per government rules.
- 14.0 Payment shall be released through Bank Account after submission of detailed Bill against work done.
- 15.0 All disputes are subject to exclusive jurisdiction of competent court and forum in Patna, India only.
- 16.0 The Executive Engineer shall provide any time extension letter upon approval by the competent authority, if required upon submission of proper justification for the delay by the Contractor during execution of the work keeping into consideration the following points:
- 1) The contractor must apply to the Engineer-in-charge in writing for extension of time.
 - 2) Such an application must state the grounds that hindered the contractor in the execution of the work within the stipulated time.
 - 3) Such an application must be made within 14 days of the date on which such hindrance arose.
 - 4) The Engineer-in-charge must be of the opinion that the grounds shown for the extension of time are reasonable.
- 17.0 IITP will deduct a sum @ 1% of the bill amount of the items, where water for the work is used from the institute source, or else the Contractor has to make his own arrangements for water.
- 18.0 Similarly, IITP will deduct a sum @ 1% of the bill amount of the items, where electricity for the work is used from the institute source, or else the Contractor will be issued with a meter (all materials to be provided by the contractor) from IITP and will have to pay the bill generated for electricity as per the prevalent rates of the IITP.
- 19.0 The special Chemical/pesticides required for pest control services, if any, during the course of contract, will be arranged by the tenderer himself at its own cost.
- 20.0 Tenderer must ensure that the pest control once done shall remain effective up to next pest control; failing which it shall have to be done again without any cost.
- 21.0 The contractor shall deploy qualified and experienced staff to attend the work in times as per the requirement, they should carry Identification Card issued by the contract holder, and any change of the staff due to attrition in the company is to be informed to the Executive Engineer (Az), IIT Patna, immediately.
- 22.0 No additional payment shall be made if more staff needed at site for completing the urgent work under contract. The representative of the firm should bring their identity cards while attending to the pest control service in hospital/wards/various department.
- 23.0 The contractor should provide special care of pest control services during the rainy/mosquito breeding season or any event of unexpected Emergency.
- 24.0 The successful bidder shall be able to work in the flats and hostel rooms in the residential

area of IIT Patna for the services for which rate contract have been done, within a time frame of 24 hrs from the time the complaint/work is assigned to the agency through hard copy, email etc.

25.0 Safety precautions:

- a. It is the responsibility of the CONTRACT HOLDER that the services of pest control are user friendly i.e. there should not be any danger poisoning/terrible smell/infection which may cause any disease/untoward to the patient or health care provider.
- b. IIT Patna will not be under any liability to pay any compensation to the persons deployed by the contractor if they sustain any injury etc., while discharging the duties in the premises. The contractor shall get those insured against any liability under the Employee Compensation act or any accident at its own cost and should be responsible for the safety workers and shall be made good by the tenderer. The contractor shall be responsible, for any poisoning or untoward reaction due to poor quality/incorrect/outdated pesticides/chemicals used by them during spraying, as per the law of state for the same.
- c. Smoking, chewing pan, consumption of Gutkha, tobacco, alcohol, any other drugs banned by Government of India are prohibited in the premises of hospital/Equipment installed.
- d. No unauthorized person should be allowed in the premises of IIT Patna.

26.0 Conditions:

- a. The Tenderer shall have at least five years of similar job experience for the similar type of work and should enclosed documentary evidence to this effect.
- b. The tenderer should be registered with the Commercial Taxes Department and should enclose copy of valid latest clearance certificate and TIN number. In case, this is not applicable to their trade exemption certificate may be enclosed.
- c. The tenderer should have qualified technical workers to handle the equipment quoted and shall provide a list of Technicians with the copy of Identity Cards, who will be deputed for the job, clearly mentioning their qualification and experience as per attached **Annexure V**.
- d. The Contractor shall furnish the names, permanent & local addresses and Police Verification Report, of the Pest Control Workers being posted at IITP premises along with their latest Photographs.
- e. The agency shall be absolutely responsible for the payment of salary, and all other statutory obligations like EPF & ESIC for the workers employed on account of safety/wages bonus, arrears, employment, termination benefit, compensation or other claim whatever and the IITP has no connection in relation to such matters.

27.0 **Validity:** The quoted rates must be valid for a period for one year from the date of award of work order. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quoted validity shorter than the required period, the same will be treated as unresponsive and it may be rejected.

In case the tenderer withdraws, modifies or change his offer during the validity period, bid is liable to be rejected and the earnest money deposit shall be forfeited without assigning any reason thereof. The tenderer should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original tender.

28.0 Authority of person signing document: - A person signing the tender form or any documents forming part of the contract on behalf of another shall be deemed to warranty, that he has authority to bind such other and if, on enquiry, it appears that the person so, signing had no authority to do so, the IITP may without prejudice to other Civil and criminal remedies cancel contract and held the signatory liable for all cost and damages.

29.0 **Performance Security:** The successful tenderer will be required to furnish a Performance Security Deposit of 23,000/- (Rupees Twenty-Three Thousand Only) after receiving notification of award in the form of Fixed Deposit Receipt or Unconditional Bank Guarantee from any Nationalized Bank duly pledged in the name of the IIT Patna which shall be kept valid for a period of 30 days beyond completion of all the contract period.

The security deposit can be forfeited by order of this Institute in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance or non-observance of any condition of the contract. Performance Security will be discharged after completion of contractor's performance obligations (including Warranty / Guarantee period) under the contract.

30.0 **Payment Terms:**

- a) Payment to the successful bidder shall be released on quarterly basis on submission of Log Book for the services rendered in the particular location.
- b) The firm should provide purchase proof of chemicals with the bill (Either purchased from manufacturer or from their authorized stockiest) & test report copy of all batches of chemicals, BIS/ISI specification of all chemicals to be used at IITP to maintain quality and genuineness of chemicals being used. IITP reserve right to send the sample/chemical which is being used by the firm, for testing in the approved Labs & the payment for the same will be borne by the contractor.
- c) Payment for the as and when required services under rate contract shall also be payable on quarterly basis along with the bill for mandatory services on submission of log book for services rendered in a particular flat.

31.0 Breach of Terms and Conditions: In Case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to reject the bid at any stage without assigning any reason thereof and nothing will be payable by IITP in that event the EMD shall also stands forfeited.

- 32.0 VAT/ Taxes if payable extra should be clearly mentioned otherwise no VAT/Taxes charges will be paid.
- 33.0 The Income-tax as applicable shall be deducted from the bill unless exempted by the Income-tax Department.
- 34.0 Bidder shall submit a copy of the tender document and addendum/corrigendum thereto, if any, with each page of this document should be signed and stamped to confirm the acceptance of the entire terms & conditions as mentioned in the tender enquiry document.
- 35.0 The successful bidder will have to submit the License to sell, stock or exhibit for sale or distribute insecticides, including stock and use of insecticides for commercial pest operations from the required department in the area of operation, within 14 days from the issue date of work order, before starting of the work at IITP.
- 36.0 After due evaluation of the bid(s) IITP will award the contract to the lowest evaluated responsive tenderer. Conditional bid will be treated as unresponsive and will be rejected.

Executive Engineer Civil (Az)
IIT Patna

Annexure – I

Details of Area

Part A: Pest Control at IITP campus.

General pest and Rodent control- Disinfection shall be done using reputed brand marked ISI spraying at the designated area in B.O.Q document with special reference to kitchen, pantries, toilets, drainage, sewer, furniture & fixture by utilizing appropriate quality and quantity of chemical/pesticides which should cover complete extradition of all kind of flying and crawling insects, beetles-pests such as mosquitoes, carpets moths, silver fish, cockroaches, lizards, bugs and removal of honey bee hives etc. Rodent treatment against rat and mice is to be carried out through trapping & baiting methods by using tracking power as per latest ISI specifications. The chemical should be branded ISI marked products of a company.

Part B: - Gel Treatment for cockroaches & Pests.

Part C: Fumigation for Mosquito Control in the IITP campus

Fogging by machine for mosquito/ fly control in the whole campus.

Part D: Termites control at IITP campus

Anti-Termite (White Ants treatment) with guarantee Anti Treatment shall be done by using reputed brands as per latest ISI specifications. Application by spraying digging plinth/floor, injection holes and cavities in the wall and furniture`s along with fixture after keen observation of spots of termite attack & closing of holes` cavities may be ensured in all the furniture in the premises of this office.

Note: -

1. Contract shall include complete Termites & pest control service including Rodent etc once in 3 months and as and when required.. with appropriate BSI Mark/ recommended chemicals treatment once in a week. Catching & Disposing of Rats and Mongoose will be the sole responsibility of the tenderer. They shall also specify clearly the name/ details of disinfectants/ material to be used by them.
2. The pest control & termites control should be done in afternoon or as the requirement of the department. Pest control service/Gel Treatment to be done as per B.O.Q
3. The firm should depute sufficient personnel/ workers daily at IITP for the pest control services in the premises of the IITP.
The firm should provide with one skilled and one semi-skilled worker on daily basis for execution of pest control works.

ANNEXURE-II

TENDERER'S GENERAL INFORMATION

Tenderer Information					
1	Organization legal Name				
2	Organization Type (Proprietary/Partnership/Private Ltd./ Public Ltd./Public Sector Undertaking/ other (Tenderer to specify))				
3	Date of Registration / Incorporation of Organization				
4	Company CIN/FCRN/LLPIN/FLLPIN (Whichever is applicable)				
5	Authorized Representative of Organization (Name & Designation)				
6	Contact Details	Address: Phone No. Fax No. E-mail			
7	Empanelment with other clients (Specify the Client's name and value, Bidder	Sl. No.	Client Name	Type of Work	Value of Work
		1.			
		2.			
		3.			
		4.			
		5.			

Note:

1. In case of Limited Company, Memorandum of Association & Article of Association shall be submitted.
2. Registration number & Partnership Deed in case of partnership firm shall be submitted if applicable.

ANNEXURE - III

DECLARATION OF ANNUAL TURNOVER (Balance Sheet) (On Company / firm's Letterhead)

Date:

To,
The Registrar
I.I.T. Patna, Bihta,
Patna – 801106.

Sir,

Ref: Tender No. IITP/IWD/RS/05/2020 for “Construction of Compost Pit, Shredding platform, Sieving Machine cum Bagging platform, Dry waste platform’.

I/we hereby declare that, our firm's Annual Turnover as follows, and I/we have also supported an Audited Accounts for your references:

F. Y. 2015– 16	
F. Y. 2016– 17	
F. Y. 2017– 18	
F. Y. 2018- 19	
F.Y 2019- 20	

Yours faithfully,

(Signature of the Bidder, with Official Seal)

ANNEXURE - IV

PROFORMA FOR PERFORMANCE BANK GUARANTEE
(TO BE STAMPED IN ACCORDANCE WITH STAMP ACT, IF ANY, OF THE COUNTRY OF THE ISSUING BANK)

Ref. Bank Guarantee No.

Date:

Dear Sir,

We refer to the Tender No.: Dated: for the services of.....

By this Bank Guarantee, we, the undersigned,a Bank (or Company) organized under the laws ofand having its Branch office at..... and registered / principal office at..... do hereby irrevocably guarantee payment to you an amount of Rs. Until dated:

We undertake to make payment under this Bank Guarantee upon receipt by us of your first written demand signed by your duly authorized officer declaring the Bidder to be in default and without cavil or argument any sum or sums within the above named limits, without you need to prove or show grounds or reasons for your demand and without the right of the bidder to dispute or question such demand.

Our liability under this Bank Guarantee shall be to pay you the sum so requested or the amount then guaranteed hereunder whichever is less in respect of any demand duly made hereunder prior to expiry of the Bank Guarantee, without being entitled to inquire whether or not this payment is lawfully demanded.

The above Guarantee is issued subject to the condition that the Bank's liability is restricted to the amount mentioned above and in the said Guarantee. Our Guarantee shall remain in force till the expiry date. Unless a demand or claim under the guarantee is made on the Bank in writing and delivered to the bank on or before the Expiry date/Claim Expiry Date, the Bank shall be discharged from all liability under the said guarantee thereafter. Except for the documents herein specified, no other documents or other action shall be required, notwithstanding any applicable law or regulation.

All notices to be given under shall be given by registered (airmail) posts to the addressee at the address herein set out or as otherwise advised by and between the parties hereto.

No action, event or condition which by any applicable law should operate to discharge us from liability hereunder shall have any effect and we hereby waive any right we may have to apply such law so that in all respects our liability hereunder shall be irrevocable and, except as stated herein, unconditional in all respects.

Yours truly,
Name of the Bank
Authorized Signature
Signature of Witness.
Signature of Witness.
Name..... Address.....

Note: 1. The non-judicial stamp papers of appropriate value shall be purchased in the name of the Bank who issues the Performance Bank Guarantee.

ANNEXURE-V

MANPOWER DETAILS.

Sl no.	Name	Designation	Qualification	Experience

Also attach the scan copy of the identity card of the above provided technicians/workers.